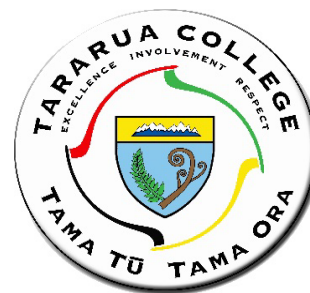


Tararua College

Minutes of the Board of Trustees Meeting, Te Poari
Tiaki O Tararua

Held in the Iain Anderson Office, Monday 12th of
February 2024 at 5.30 pm.



1. Present:

Iain Anderson, Rebecca Brown, Michelle Rankin, Phil Marsh, Shelley Arends, Clint Worthington, Jason Rankin, June Kahu, Maia Morrison

1.1 Members of the Public:

Apologies:

Karakia

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
kia mākinakina ki uta
kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hauhunga
Tihei mauri ora

let the wind from the west fall upon us
let the wind from the south fall upon us
it becomes piercingly cold inland
it becomes bitterly freezing out to sea
take hold of the red-tipped dawn
Tis a sharp cold, tis frosty, tis fresh

2. Conflicts of Interest: Nil

3. Election of Chair and Deputy

Rebecca Brown asked Shelley Arends to chair the meeting as we proceeded with the election of Board Presiding Member and Deputy Presiding Member.

Election of Officers – Clint Worthington nominated Rebecca Brown for Presiding Member

Election of Officers – Clint Worthington nominated Jason Rankin Deputy Presiding Member

All in favour

Carried

4. Property Committee

4.1 All Property Developments

PM gave an overview.

A meeting will be set with Geoff to complete a walk around to confirm what remedial work is still to be completed. Phil Marsh will confirm a day and time. Jason Rankin has confirmed the painter is booked in for the school holidays to paint the science block.

5. Finance Report

5.1 Governance report and Cashflow Forecast:

[12 December 2023 Governance.pdf](#)

5.2 That the BOT approve to move \$250,000 into a term deposit for a 6-months at a 6.10% interest rate.

5.3 Asset Register

- Phil Marsh is working through this report and will meet with the board members to discuss the outcome.

6. Confirmation of previous meeting minutes Thursday 30th of November 2023

That the minutes of the meeting for 30th November 2023 be confirmed as a true and accurate record of that meeting.

[November Minutes.pdf](#)

Jason Rankin/Clint Worthington

carried

7. Matters Arising

- From the Te Ohu committee meeting. Shelley Arends reported back with the following points. The committee are looking at designs for a toilet and shower block.
- A driveway of chip metal to be added by the marae for easy access around that area.
- Steps to be added from the other side of the new deck.
- Hot water to be added to the marae kitchen.
- A new pantry in marae kitchen
- Updating Kapa Haka uniform, they are still approaching different providers.
- The Te Ohu committee have mentioned they are finding it hard to apply for funding applications. Iain Anderson mentioned that they are an INC society so they should be in a better position to be able to apply for funding.
- They are holding their AGM soon.
- The Board will invite the new Board chair to attend one of our committee meetings.
- Iain Anderson will speak to Richard Daymond and follow up with him about this list of jobs to be completed.

8. Correspondence

- Iain Anderson has received a letter from WorkSafe confirming we have completed all work that was required.

9. Management Report

- [Management Report 12th February 2024.pdf](#)
- Iain Anderson gave his report and referred to the chrome books. Iain Anderson has asked the Board if we can purchase another 185 chrome books, this will complete the classroom sets.
- **That the BOT approve to purchase 185 chrome books. Carried**

9.1 Deputy Principal Position

- We have received 9 applicants that have registered their interest. This closes on Thursday at 3pm.
- A discussion around the interview process. On the Interview panel will be Iain Anderson, Joanna Sheridan and 2 Board members.
- The Board will go through the applications and decide on a short list.

9.2 Projector/TV for New Classrooms

- Commbos screen TV or Projector to be purchased for the new classrooms. Iain Anderson will ask the teachers which they would prefer. There is a possibility of a lease option.
- **That the BOT approve to spend around \$27,000 towards the purchase of projectors and/or TV. Carried**

10. Health and Safety

- This committee has not had a meeting.
- It was discussed we need to confirm what our total number we are allowed in our school hall under the fire safety regulations. Iain Anderson will find this out and report back.

11. Farm Committee

- Clint Worthington will speak to Zoe Doidge about setting up a Farm Committee with students.
[FARM REPORT FEBRUARY 2024.pdf](#)

12. Compliance

13. 2024 Work Plan

- Rebecca Brown sent this out to all committee.
- We are introducing NUM and LIT in whānau classes across the Year 9 and 10 students.

- The teachers are working with Year 11 students who don't currently have NUM and LIT

14. Strategic Plan to Approve

- Looked and discussed the Strategic Goal 1. This need to be approved and returned to the ministry by the 31st of March.

15. Policy

Phone Policy

- Following on from the Governments phone away for the day, we will look at our current phone policy to make sure it is easily accessible by the parents and is very clear to our students and teachers what the rules are.
- Phones are needed for teaching and learning purposes only for the few students who have exceptions.
- Students can have their phones in their bags turned off.
- Maia Morrison will implement getting this message out to the students.
- The updated phone policy will be implemented by Term Two.

16. General Business

School Uniforms

- There was a discussion around our current uniform and Argyle our current uniform supplier. Phil Marsh has received a proposal from NZ Uniform. NZ uniform would buy our current uniform and they also include a sponsorship package.
- The board has mentioned that we currently have too many options for uniform which can cause the confusion for other non-uniform items to be worn to school.
- A staff member would like to see the college have a Tararua College Blazer that students can wear when they are representing the school at events.
- The current School Blazer will be kept for the students' leaders.
- We will ask Phil Marsh to price up a navy-blue blazer. Further discussion is required once the proposal has been looked at.

17. Upcoming Dates

- We have our School whānau BBQ on Thursday 29th of February. Our whanau teachers have been asked to phone home to invite in our families.
- Michelle Rankin has advertised this on our Facebook page but was unable to book the town signs as they are already booked till March.

The Board went into committee at 7.44pm

Meeting Closed at 8pm